



Técnico Job Bank

Técnico Career Center

12/04/2023

WHAT IS TÉCNICO JOB BANK?

Job portal exclusive for Técnico students and recent graduates with full time and part time offers as wells as internships.

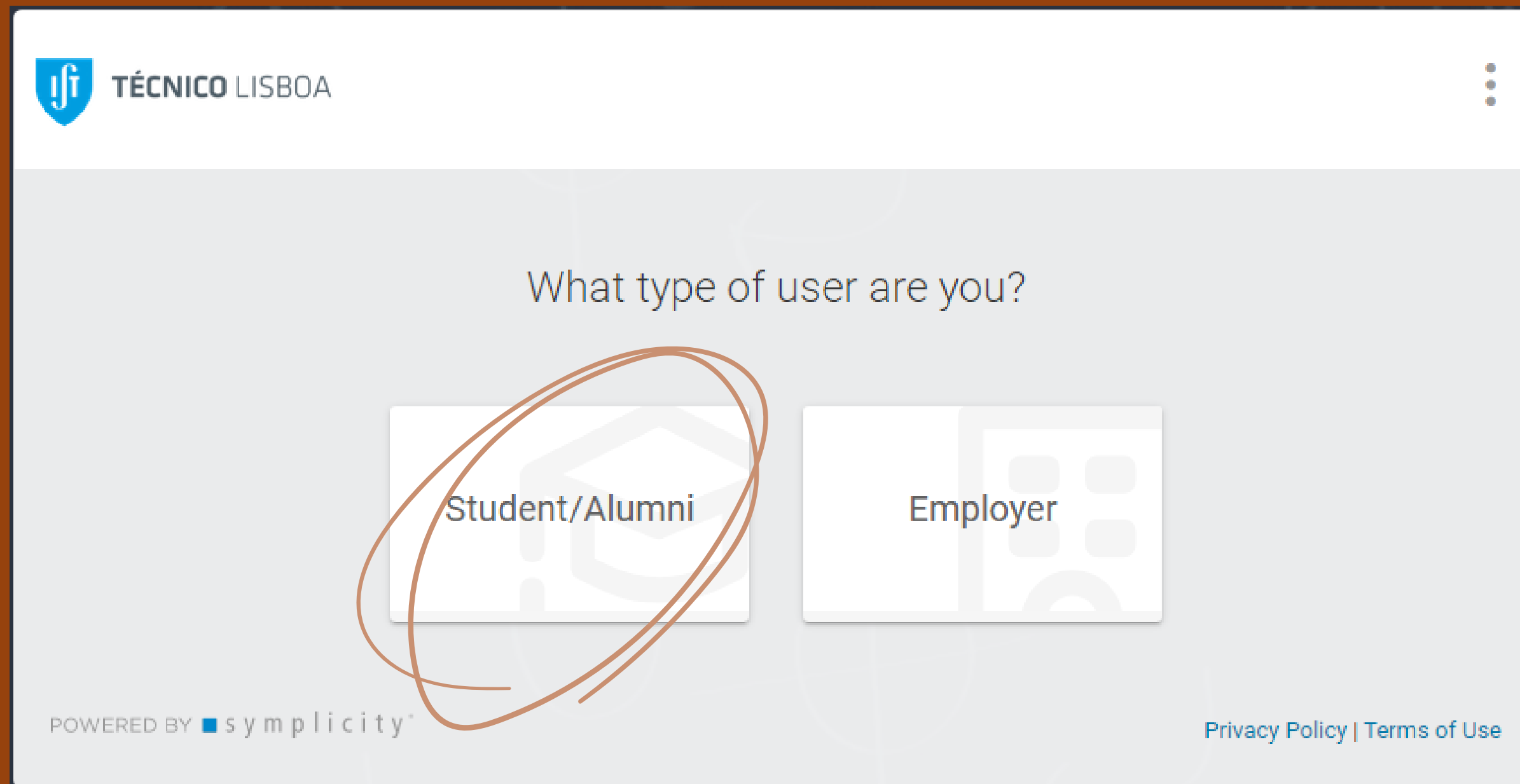
Synchronized calendar with all Técnico Career Center activities so you never miss out an opportunity.

Easy and user friendly registration in Career Center events.

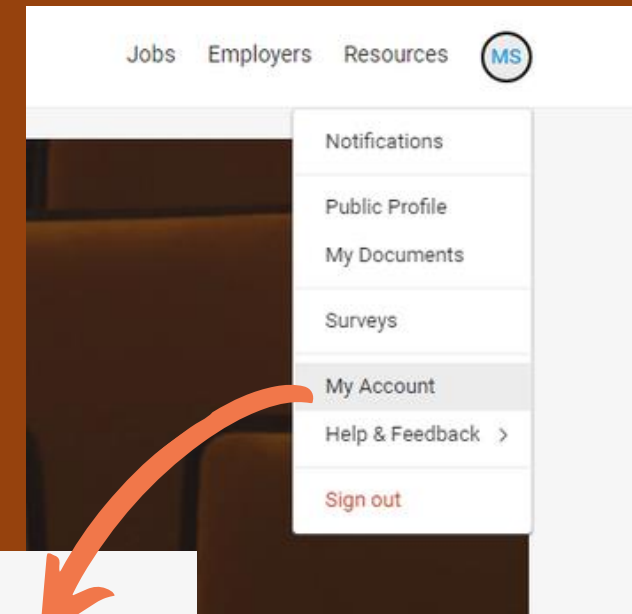


CAREER CENTER@TÉCNICO

FOR WHOM IS INTENDED TÉCNICO JOB BANK?



MY ACCOUNT



Home / My Account

Account Information

Personal Information

Provide your basic info such as name, address, contact details, and timezone.



Academic Profile

Add your major, degree level, GPA, work authorization, and career interests.



Settings

Emails & Notifications

Choose what you'd like to be notified about through emails and notifications.



Privacy Settings

Control how your data is used and choose if you want to receive text message alerts.



Social Media

Link your social media accounts for easy login.



PRIVACY AND CALENDAR

Home / My Account / Privacy Settings

* indicates a required field

Receive Email Alerts for New and Trending Jobs
 Yes

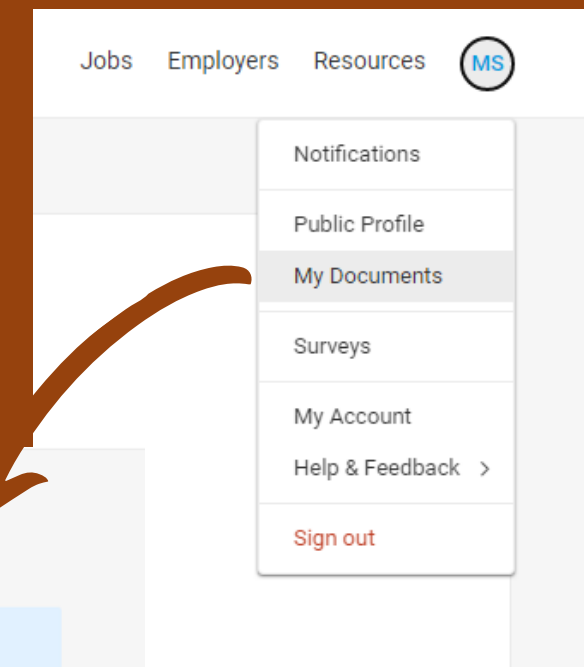
Include CV in CV Books *
Choose 'yes' to have your CV included in CV books distributed to employers.
 Yes No

Synchronizing Options

Enable Text Message Alerts *
Choose "yes" to receive text message alert
 Yes No

Sync Events from the system with your Google Calendar

DOCUMENTS UPLOAD



Home / Documents

Resumes

i Os CV "default" estão incluídos em "CV Books" (se permitido pelas definições de privacidade) e tornam-se a primeira opção quando se candidata a uma oferta.
Default resumes are included in Resume Books and become the first choice when applying to jobs.

[Add New](#) 3 results default_doc

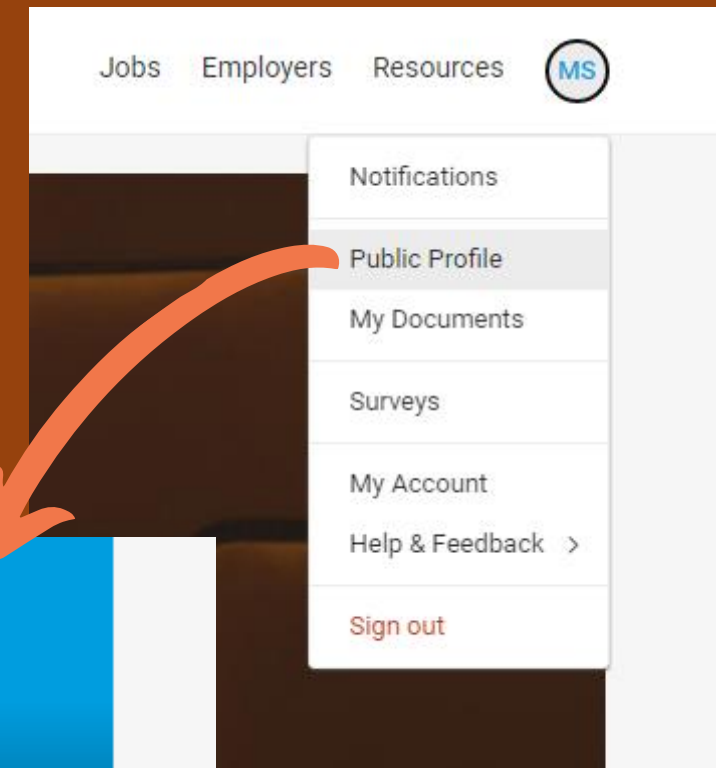
CurriculumVitae1
CV
Last modified on Sep 20, 2022, 3:29 PM
[Generate QR Code](#) [View as PDF](#) [Delete](#)

Carta de Motivação
Cover Letter
Last modified on Sep 20, 2022, 3:32 PM
[View as PDF](#) [Delete](#)

CurriculumVitae2
CV
Last modified on Sep 20, 2022, 3:30 PM
[Make Default](#) [Generate QR Code](#) [View as PDF](#) [Delete](#)

i To view PDF files, you may need [Adobe Acrobat Reader](#).

PUBLIC PROFILE




A screenshot of a user profile dashboard. The top section has a blue gradient background. On the left, there is a circular profile picture placeholder with the initials 'MA'. To its right, there are two buttons: '+ Add Preferred Name' and '+ Add Experience'. Below these is a URL: 'https://ist-csm.symplicity.com/profiles/...' followed by a share icon. On the right side of the blue section, there is a progress indicator showing '12%' and 'Profile Complete' with a sub-button '+ Add A Skill'. Below the blue section, there are two white panels. The left panel is titled '+ Add Personal Statement' and contains the text 'Describe the unique value you bring to the organizations and people you work with.' The right panel is titled 'Publish your profile so employers can see it.' and features a toggle switch labeled 'Publish' which is currently turned off.

PUBLIC PROFILE

In “Education” section, prefilled according to official Técnico information, it is possible to add other information about your academic path and other experiences.

Make your profile as complete as possible!

Education

○ Graduation Date:
 Técnico Lisboa

+ Add Experience

Add your previous work, co-op or internships and describe key roles that you played.

+ Add Organizations and Activities

Showcase your participation in on-campus or external clubs and organizations to highlight your contributions outside the classroom.

+ Add Skills and Competencies

Showcase the most important skills you will bring to an organization.

+ Add Projects

Add projects or work samples that exemplify your skills and achievements.

+ Add Honors and Awards

Showcase your achievements and awards.

PUBLIC PROFILE


Add contacts, websites like LinkedIn, social networks and documents.

Your profile will only be public if and when you decide. If you choose to go public, you can track the number of profile viewings on the right bottom corner of the screen.

Publish your profile so employers can see it.


Publish

Resume



 CurriculumVitae1

Contact

[+ Add Permanent Email](#)

 [redacted]@tecni
co.ulisboa.pt

[+ Add Website](#)

JOB OFFERS

The screenshot displays the 'Job Postings' section of the Técnico Lisboa website. At the top, there is a navigation bar with the logo and name 'TÉCNICO LISBOA', a search bar, and links for 'Jobs', 'Employers', 'Resources', and 'MS'. Below the navigation, a breadcrumb trail reads 'Home / Jobs / Search'. The main heading is 'Job Postings', followed by tabs for 'Search', 'Favourites', and 'Applications'. A search filter section includes a 'Keywords' input field, a 'Location' dropdown set to '50km', and a 'Search' button. Below this are filter options: 'Show Me', 'Position Type', 'Industry', and 'More Filters'. On the right, it shows 'Job Alerts (0)' and 'All Jobs'. The 'Latest Jobs' section features a horizontal scroll of job cards. Each card includes the employer's logo and name, the job title, employment type, and the time it was posted. The visible jobs are:

- Sei Que Sei** (Lisbon, Portugal): Professor matemática / f.q. Part-Time Employment, 4d ago.
- Cisco Systems** (Lisbon, Portugal): Technical Consulting Engineer - Graduate - Portugal Full-Time Employment, 4d ago.
- Cisco Systems** (Lisbon, Portugal): Cisco Network Engineer (Intern) - part time Part-Time Internship, 4d ago.
- ASCENDUM** (Asce Multi): DESIGNER/PI POWER BI Full-Time Empl, 4d ago.

Each job card also features a star icon for favorites and a speech bubble icon for comments.

JOB OFFERS FILTERS

Keywords, includes offer's name/position, ID, description and company's name;

Location, filter by distance from the preferred location;

Position Type, you can choose between full time, part time, summer internship, etc;

Industry, select the area of interest;

More filters, allows you to fully personalize your search.



EMPLOYERS

The screenshot shows the 'EMPLOYERS' page on the TÉCNICO LISBDA website. The header features the logo and name 'TÉCNICO LISBDA' on the left, a search bar, and navigation links for 'Jobs', 'Employers', 'Resources', and 'MS'. The 'Employers' link is highlighted with a yellow circle. Below the header, the breadcrumb 'Home / Employers' is visible. The main content area contains a search filter with 'Keywords', 'Location', and 'Search' fields, and dropdown menus for 'Industry' and 'Following'. It displays '1-20 of 2181 results' and a 'Show 20' dropdown. A list of four employer profiles is shown, each with a profile icon, a redacted name, and a 'Follow' button. The icons are a green building, a red building, a red building, and a grey building with the number '3'.

EMPLOYERS

You can “follow” a specific company and its job offers show in first place and are visible in the initial page.

You can also use filters to find a specific company. You can filter keywords, company's location, type of company, etc.



RESOURCES

TÉCNICO LISBDA

Jobs Employers Resources MS

Home / Resources

Resources

Comprehensive tools, online resources, helpful links and more to help you get started or grow.

All Featured Tools Shortcut

Featured Tools


Document Library
Explore and download useful learning resources.

Career Finder
Find out what your interests are and how they relate to the world of work.

STRONGLY DISLIKE DISLIKE UNSURE LIKE STRONGLY LIKE

RESOURCES

In “DOCUMENT LIBRARY” section, you have access to documents/learning tools that can be useful when you are search for a job opportunity.

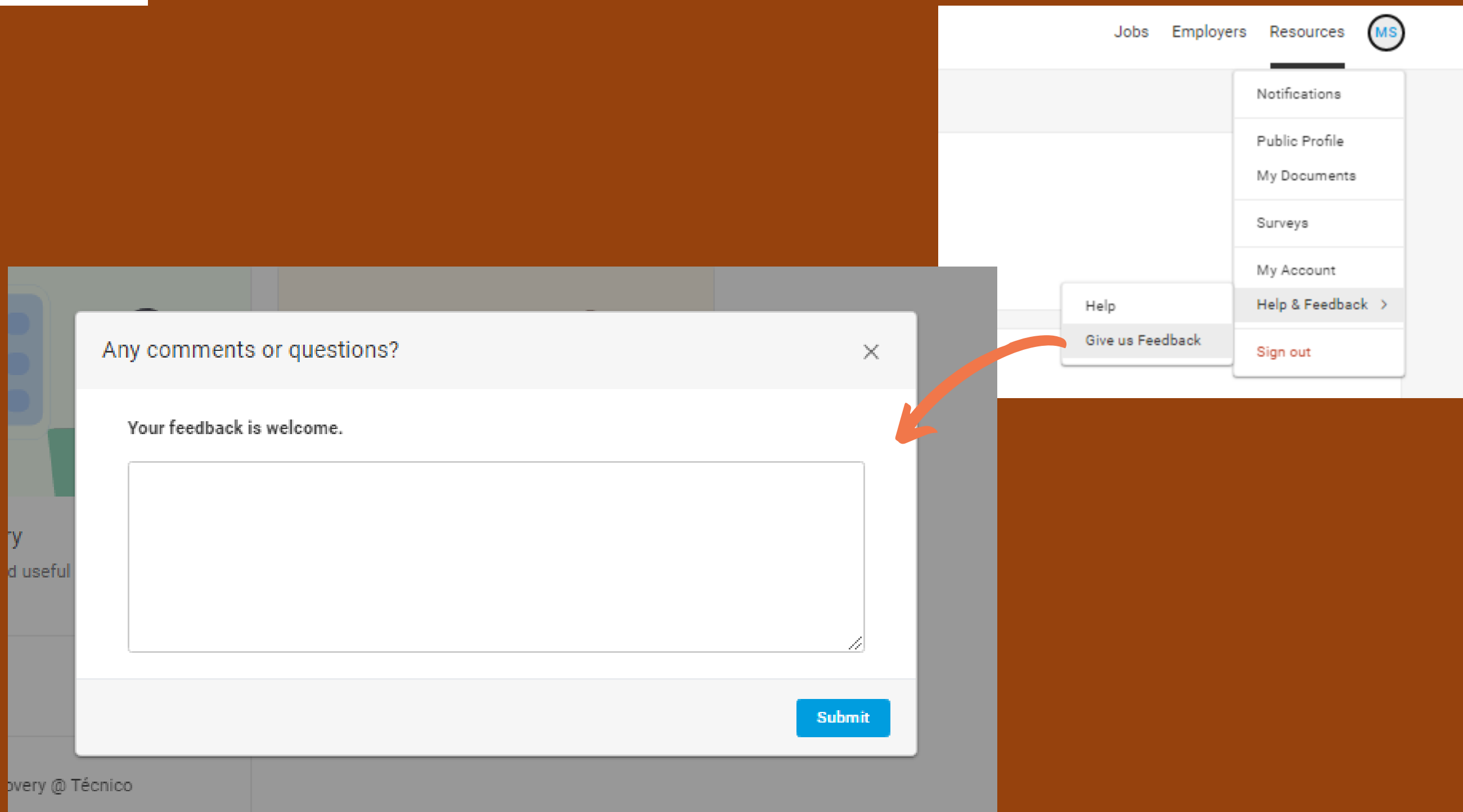


Document Library

Explore and download useful learning resources.

The image shows a person with dark hair wearing a yellow jacket, holding a green tablet. To their left is a light blue rounded square containing a 3x4 grid of colored circles. The circles are mostly light blue, with one yellow circle in the second row, first column, one purple circle in the first row, third column, and one pink circle in the third row, third column.

FEEDBACK



FEEDBACK

Leave your comments, suggestions or questions;

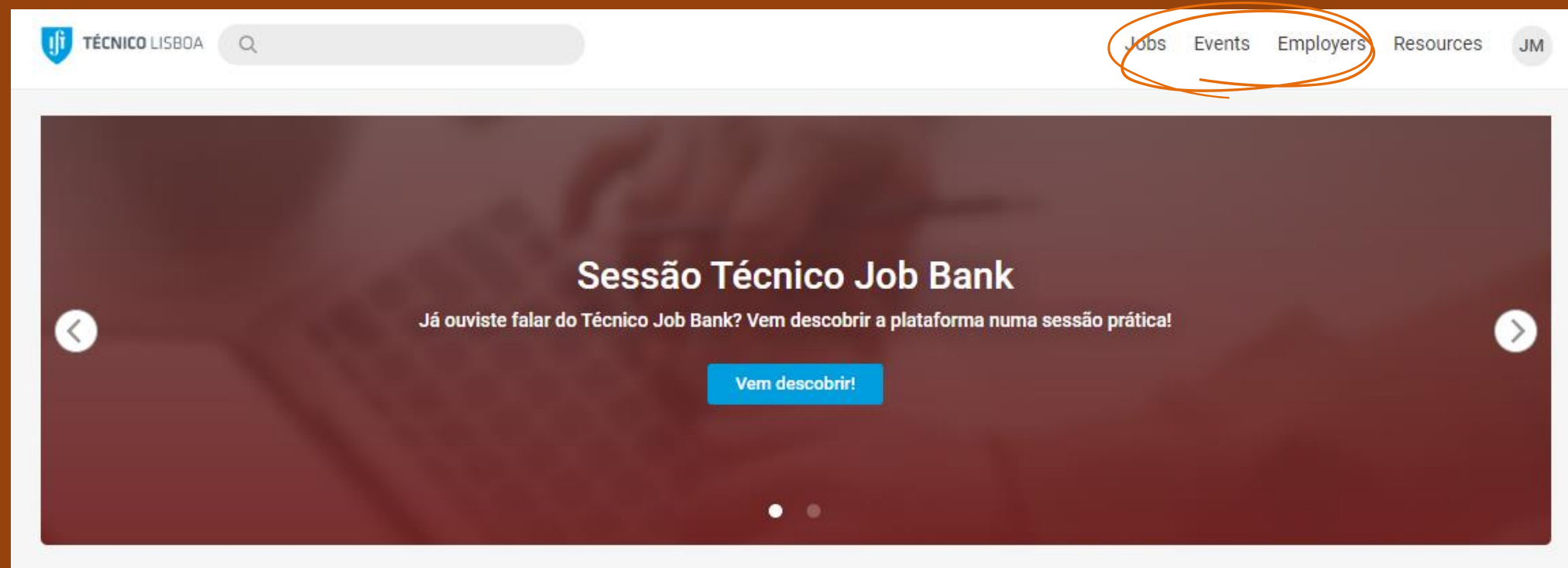
In alternative, contact us:

CAREERCENTER@TECNICO.ULISBOA.PT

NOTE: If you have any question regarding job offers don't use the tool "Give us Feedback".

In these cases, you must contact the company directly.

EVENTS





THANK YOU!

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